

New Employee Induction

Industry: All
Function: Training | HR
Periodicity: On Joining
Setup time: 20-30 mins
Investment: Rs 1/day/ employee
Value: Rs 5000/ employee
 (in person training effort)

Overview

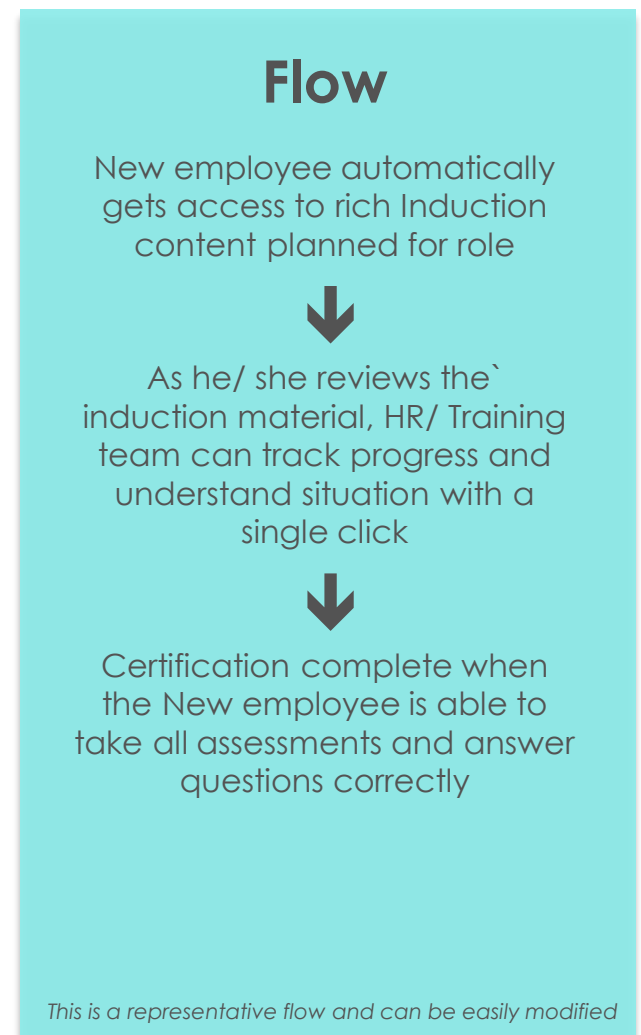
A training module for inducting new employees into the organization with videos bringing in next to in-person training effectiveness, mobility providing reach to all and Analytics facilitating measurement.

Salient features

- ✓ Rich content deliverable on mobile
- ✓ Visibility into content visits, views and certification
- ✓ Role based customization feasible

Benefits

- ✓ Fast induction with content accessible on joining day
- ✓ Very effective as videos replace documents
- ✓ Analytics driven targeted improvement interventions
- ✓ High individual ownership and accountability



Sample



Report type: Module | Displaying 3 modules. | Search: induction

Module Name	Learning Time (hours)	Analyze	Stores	Cities	Users
Sales team Induction	1100.05	67%	100	23	650
Store Manager Induction	81.05	0%	100	23	100
Area/ Regional Mgr Induction	34.56	5%	4	4	12

Induction Training Program

Chapter Name: Day 1 Training Video | Displaying 3 users. | Search users

Name	Role	Store	Visit	Time
Demo User ID	Prospect	Head Office HSR Layout-Bengaluru	32	1:43:38
SIS Store	SIS	Head Office HSR Layout-Bengaluru	1	0:0:16
Trishla Wooqer	Retail Ops Head	ABC company store1 ABC company store1-Dubai	2	0:0:43

Learning Time for Induction Training Program

Chapter Name	Users	Type	Relevance	Download	Comments	Visits	Time (hours)
Day 1 Readiness	1 Details	Video	0%	0	1	12	2:5
Day 1 Training Video	3 Details	Video	100.0% Summary	0	1	35	1:44

Demo User ID Head Office Bengaluru Prospect 9844517111
 Finds Helpful (28) Is critical (3)

New Employee Joining

Industry: All
Function: HR
Periodicity: On Joining
Setup time: 60 mins
Investment: Rs 4/ employee
Value: Rs 500/ employee
 (Paper handling + Retrieval + Follow ups)

Overview

A paperless process that enables new joiners to submit the forms and submit proofs directly from a mobile device or PC. A digital verification and repository eases subsequent employee onboarding.

Salient features

- ✓ Mobile enabled joining form and proof submission
- ✓ Automated verification workflow
- ✓ Digital repository of all information and proofs

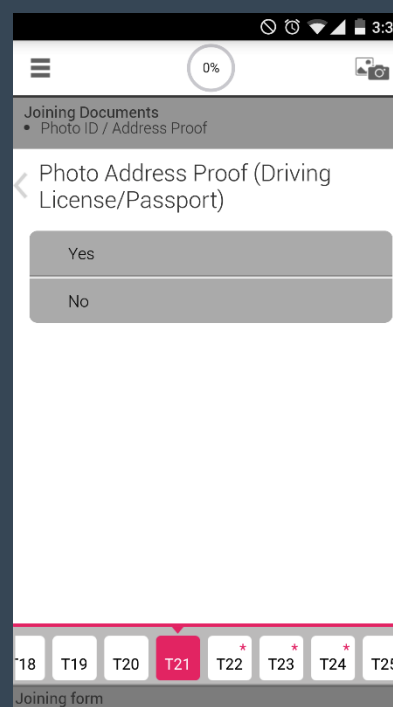
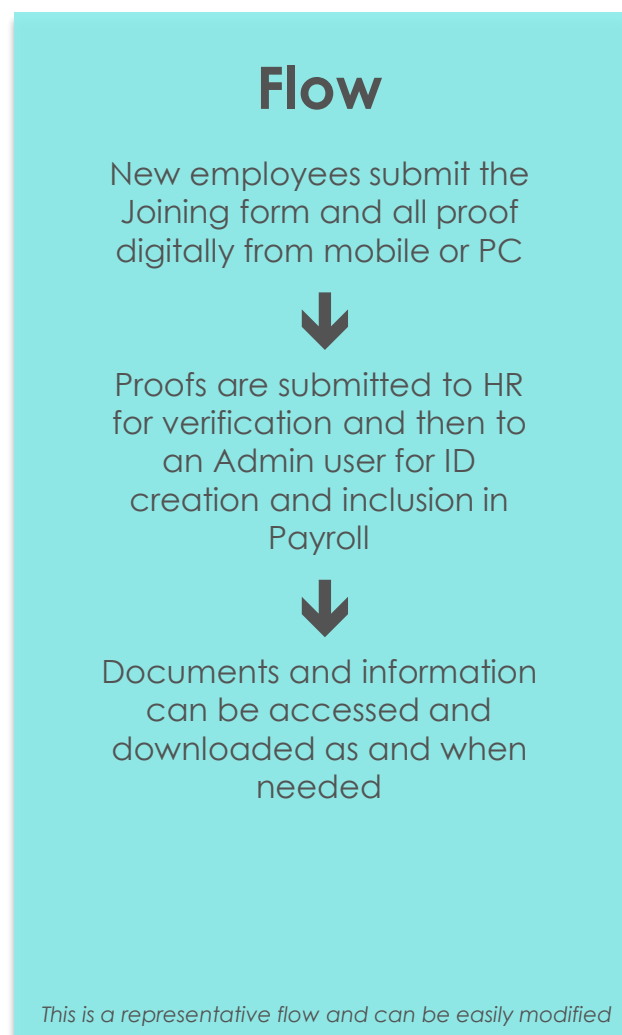
Benefits

- ✓ Paperless on-boarding enables speed
- ✓ No loss of documents during transit
- ✓ Automated follow up in case of non submission
- ✓ Easy, efficient document referral/ retrieval

Sample

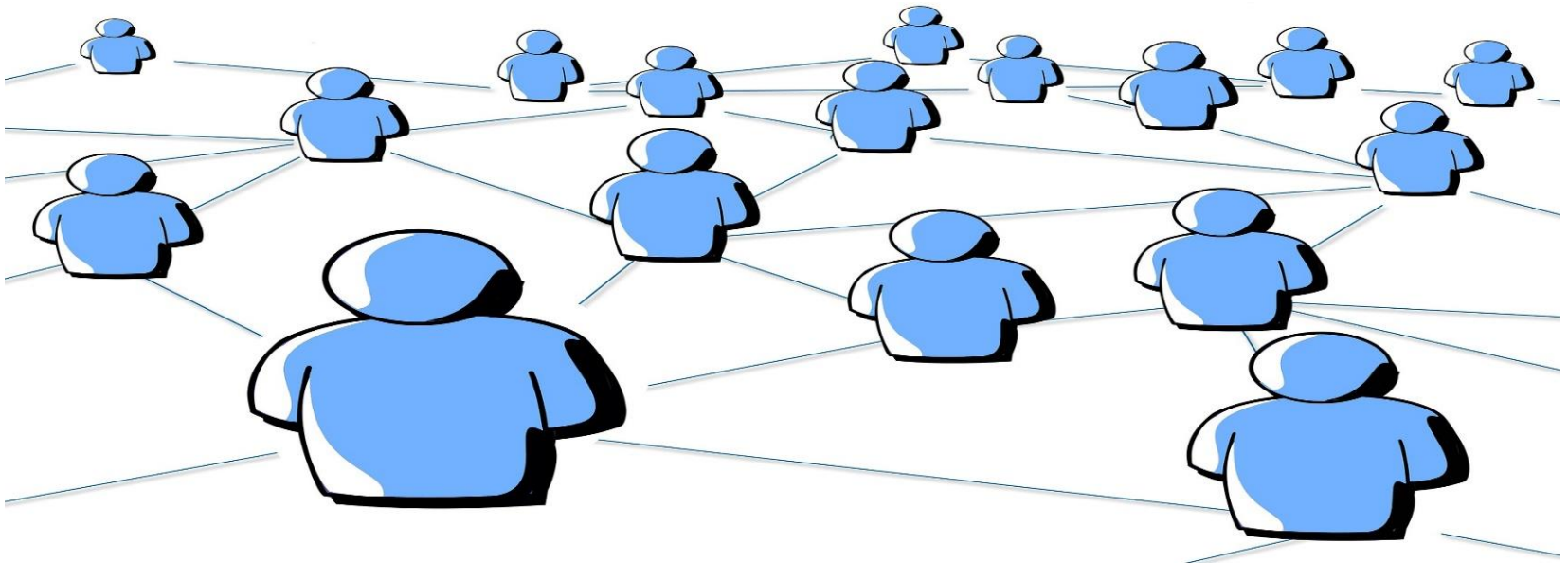
Joining form

1) Employee Details	
1.1) Name of the Employee (attach 1 recent color passport size photograph with white background)	<input type="text"/>
Evidence: Choose File No file chosen (Document,Image,Video)	
1.2) Date of Joining	<input type="text"/>
1.3) Offer Letter Dated	<input type="text"/>
1.4) Department	<input type="text"/>
1.5) Designation	<input type="text"/>
1.6) Place of Posting	<input type="text"/>
1.7) Total Work Experience in years	<input type="text"/>
1.8) Contact Number Mobile	<input type="text"/>
1.9) Contact Residence Number	<input type="text"/>
1.10) Blood Group	<input type="text"/>
1.11) Emergency Contact Number	<input type="text"/>
2) Joining Documents	
2.1) Educational Certificates	
2.1.1) 10th Marksheets	<input type="radio"/> Yes <input type="radio"/> No
Evidence: Choose File No file chosen (Document,Image)	
2.1.2) 10+2 Marksheets and Passing Certificate	<input type="radio"/> Yes <input type="radio"/> No
Evidence: Choose File No file chosen (Document,Image)	
2.1.3) Graduation Marksheet and Passing Certificate	<input type="radio"/> Yes <input type="radio"/> No
Evidence: Choose File No file chosen (Document,Image)	
2.1.4) Post Graduation Marksheet and Passing Certificate	<input type="radio"/> Yes <input type="radio"/> No
Evidence: Choose File No file chosen (Document,Image)	
2.1.5) Other Diploma / Certificates	<input type="radio"/> Yes <input type="radio"/> No
Evidence: Choose File No file chosen (Document,Image)	
2.2) Professional Documents	
2.2.1) Offer letters of last 3 companies	<input type="radio"/> Yes <input type="radio"/> No



Townhall Meetings on Wooqer

Hear all. Engage all.



Transparently communicating strategy, establishing understanding and building consensus have always been top priority for any executive team. However, in a world where attrition is the norm, market cycles are shorter and with greater geographic distribution, a new channel is needed to make the traditional townhall an effective management tool.

Challenges & Pain points>>

Traditionally, Townhall meetings were conducted in person. Today with most organizations being geographically distributed, and technology enabling reach, the annual in-person Townhall is complemented with multiple online ones. In doing so, the following challenges emerge and need to be addressed:

Clarity of Communication: How does one ensure that the agenda is clearly communicated and correctly understood?

Participation: How do we get most people to speak up and participate?

Diversity: How do we stay relevant to a diverse set of teams?

Time Management: How do we get all to join in, especially in a Live scenario. How do we maximize interactions and Q&A?

Bandwidth: The bandwidth at the Head office can usually be managed, but how does one ensure smooth access across remote locations, especially in live scenarios, that cause immense strain on bandwidth.

Organizations conducting Townhall on Wooqer noticed **95%** participation from employees and

8X more questions.

Simplifying Townhall Meetings: The Wooqer Way

Record

Record a video. Have one message for all, or many, with different speakers / agendas for diverse audiences.

- ✓ Pre-recording ensures message perfection.
- ✓ Advance Video optimization
Smooth playback for each viewer with adaptive bit-rate streaming
- ✓ No time, bandwidth management challenges

Reach out

Assign to targeted groups, individuals or 'all'. SMS, Mail, Mobile notifications bring them to the Townhall.

- ✓ One click roll out at scheduled time. No last minute fires.
- ✓ Notifications ensure participation.
- ✓ Targeting drives relevance for each group.

Respond

Call for a Live group chat or open a discussion forum. Get and answer more questions with no time restrictions.

- ✓ Mobile, tablet, PC access enhance ease of use, access and participation by all
- ✓ Text reduces reluctance eliciting more questions.
- ✓ You get to answer more questions

Review

Permanent record of all videos, chats ensures ability to go back for review, action and patterns.

- ✓ Review progress to track and drive engagement
- ✓ Record maintenance ensures tracking of patterns, progress over time
- ✓ Visibility of all action items in a single place ensures timely and complete closures.



DAVE THOMAS,
MD Adidas
Group, India.

"The 'Ask' session was a great way of connecting with each other. The engagement levels were unprecedented and I was very pleased with the quality of questions. This ball is now rolling for us on Arena and we look forward to more activities like this. Many thanks to the Wooqer team that enabled this."*

[Click here for complete story](#)



Partner with Wooqer and run impactful Townhall meeting!

Need assistance?

Email us at:
simplify@wooqer.com